

Krista Bartsch
Bastrop County Clerk
P.O. Box 577 * Bastrop, TX 78602
(512) 332-7234 * Austin Metro # (512) 581-7134

Probate Fee Schedule
(Effective January 1, 2024)

Application for Probate of Will for LETTERS TESTAMENTARY	\$360.00
Application for Probate of Will as a MUNIMENT OF TITLE	\$360.00
Application for Appointment of ADMINISTRATOR (including Temporary)	\$360.00
Application for Appointment of ADMINIS. WITH WILL ANNEXED	\$360.00
Application for Appointment of ADMINISTRATOR & DETERMINE HEIRSHIP	\$360.00
Application to DETERMINE HEIRSHIP only	\$360.00
Application for FOREIGN WILL, ISSUANCE OF LETTERS	\$360.00
Application for Appointment of GUARDIAN	\$360.00
Application/Motion to Open Safe Deposit Box	\$360.00
Small Estate (Does NOT include the cost of certified copies)	\$360.00
Appl. for SALE OF MINOR'S PROPERTY BY A PARENT WITHOUT GDNSHIP	\$360.00
Application to SHOW CAUSE – PRODUCE WILL	\$360.00
Application for DECLARATORY JUDGMENT	\$360.00
Application for RECEIPT & ACCEPTANCE OF FOREIGN GUARDIANSHIP	\$360.00
Application to CONVERT TEMPORARY ADMINISTRATION TO PERMANENT	\$120.00
Application to CONVERT TEMPORARY GUARDIANSHIP TO PERMANENT	\$120.00
Any Action Filed after Original Application has been Filed	\$120.00
Filing ANNUAL ACCOUNT OF ESTATES	\$ 25.00
Filing FINAL ACCOUNT OF ESTATES	\$ 25.00
Filing ANNUAL REPORT OF GUARDIAN	\$ 10.00
Filing ANNUAL ACCOUNT OF GUARDIAN	\$ 25.00
Filing FINAL REPORT OF GUARDIAN	\$ 10.00
Filing APPLICATION FOR SALE OF PROPERTY	\$ 25.00
APPROVING & RECORDING BOND	\$ 5.00

AUTHENTICATED/EXEMPLIFIED copies \$1.00 per page + \$7.00 certification/exemplification

CERTIFIED COPIES \$1.00 per page plus \$5.00 to certify (Copies to be certified by the Clerk must be made by this office)

CITATIONS (issuance fee plus copy—service is extra)	\$ 8.00
CLAIMS (each)	\$ 10.00
COPIES (plain, per page)	\$ 1.00
Filing INVENTORY after 90 DAYS from date of appointment	\$ 25.00
LETTERS OF GUARDIANSHIP, TEMP GDNSHIP & TEMP. ADMINIS. (each) (plus costs of certified copy of Order to be attached if required)	\$ 2.00
LETTERS TESTAMENTARY & LTRS. OF ADMINISTRATION (each)	\$ 2.00
ORDERS SIGNED BY JUDGE (each)	\$ 2.00
SHERIFF POSTING FEE	\$ 50.00
PERSONAL SERVICE IN BASTROP COUNTY	\$ 75.00
SERVICE BY CERTIFIED MAIL	\$ 75.00
SUBPOENAS (issuance fee plus one copy—service is extra)	\$ 8.00
TEMPORARY RESTRAINING ORDER (issuance fee plus one copy—service is extra)	\$ 8.00
WILLS FOR SAFEKEEPING	\$ 5.00

Fees do not include additional services. Each citation is \$8.00. Posting of citation by Sheriff is \$50.00. Each personal service of citation by sheriff or constable is \$75.00. Each personal service by qualified delivery method is the exact cost of the service; personal service by certified mail is \$75.00. Each proposed order is \$2.00. Each oath administered is \$2.00. If bond is required there is a \$5.00 filing fee.

NOTE: Filer is responsible for requesting necessary additional services and paying appropriate fees, including citation, posting, personal service, orders/decrees, bond fees, etc. Contact County Clerk with questions. These fees are no longer included in the initial filing fee.